Suggested Format for Graduate Projects COSC 5369

Section I: Introduction

1. What is the purpose or function of this project?
2. Why are you interested in doing it? What are the computer science principles involved?
3. Briefly describe what method you have used. Give an overview of what has been done.
4. Give the organization of the rest of the report. That is, tell what is to be discussed in each of the remaining sections of the report.

Section II: Methodology

1. Explain algorithms of protocols that are used. References should be cited in the text.
2. Programming Environment
3. For software projects give the Specifications of the project.
4. Analysis Of project
5. Design project.
6. Testing methods and results. Include discussion of metrics and methods of taking measurements.

Section III: Conclusions end Suggestions for Future Work

Section IV: Bibliography

Appendix: User Guide and Reference

1. Include all information required for a future student or faculty member who wants to verify or extend your work. Such things as the parameters in a simulation, the necessary information in a configuration file, the source of software used in the project but not written by the student, and syntax for accessing the programs should be part of the User Guide and Reference.
2. Well documented source code

December 1, 2011

GUIDELINES FOR COMPLETING GRADUATE PROJECT REPORT

Department Of Computer Science

Final approval of your project report requires committee approval of both content and format.

Format for project report must follow Chicago Style.

ORGANIZATION OF MANUSCRIPT

The completed project report should include: (1) preliminaries; (2) the chapters (text); and (3) the bibliography. The preliminaries should be arranged in the following sequence with pagination in lower-case roman numerals centered at the bottom:

|  |  |
| --- | --- |
| 1. Title Page (p. i, counted, NOT NUMBERED) | (Required) |
| 1. Approval Page | (Required) |
| 1. Preface of Acknowledgments Page | (Required) |
| 1. Table of Contents | (Required) |
| 1. List of Tables | (If Appropriate) |
| 1. List of Figures | (If Appropriate) |

The text follows in chapters with Arabic Numerals, followed by bibliography, then any appendix materials.

|  |  |
| --- | --- |
| 1. Chapters (text) | (Required) |
| 1. Bibliography of List of References | (Required) |
| 1. Appendix(es) | (If Appropriate) |

Pagination should be consistent throughout the report, either top right-hand corner or bottom center (it is optional to preface page numbers with your last name).

Throughout the report, text should be double-spaced. Appendix material may be single-spaced.

COMMON PROBLEMS

Try to get your report to your Supervising Professor early; do not wait until the last minute to submit your project to either your supervising professor or your graduate committee. Yours is not the only project they have to read; it is unreasonable to expect them to read it overnight! It will probably take them several days and possibly up to a week to carefully read your report.

Proofread your paper carefully prior to submission to your Graduate Committee. It is suggested that you ask someone to read it who has never seen it before to check it for problems. If English is your second language, you should have an editor check your grammar and organization. You will probably have to pay the editor for this service. The following are the most common problems found in project reports submitted for the first review:

1. Waiting until the last possible moment to submit report.
2. Not having the report looked by an editor
3. Missing or incorrectly formatted preliminary pages
4. Inconsistent Spacing for major headlines
5. Pagination erratically or inconsistently located on pages.
6. Figures or tables missing captions; captions in the wrong place; captions not agreeing with the List of Tables or Figures.
7. References given in the text, but not found in the Bibliography.